

100-RICR-50-10-1

## TITLE 100 – DEPARTMENT OF STATE

### CHAPTER 50 – PUBLIC RECORDS ADMINISTRATION

#### SUBCHAPTER 20 – AGENCY SPECIFIC RECORDS RETENTION SCHEDULES

##### PART 12 – DBR: DEPARTMENT OF BUSINESS REGULATION

## 4 Division of Commercial Licensing and Regulation

### 4.1 Real Estate

#### 4.1.1 Real Estate Brokers and Salespersons

##### DBR4.1.1.1 Applications-Licenses

License applications for real estate brokers and salespersons. File may include but is not limited to application, BCI waiver form and report, examination results, insurance coverage information, license transfer form (when licensee changes agencies), continuing education reports, appointment of Director to receive service for process (for non-residents), general correspondence (i.e. address changes), copy of license and renewals.

Legal Authority:

R.I. General Laws § 5-20.5-3

- a. Original Application and Supporting Documentation
  - (1) Retention: Retain ten (10) years from date of approval. For courses approved after June 1, 2001 retain six (6) years from date of approval.
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**100-RICR-51-00-6464**

**TITLE 100 - DEPARTMENT OF STATE**

**CHAPTER 51 - PUBLIC RECORDS ADMINISTRATION**

**SUBCHAPTER 00 - N/A**

**PART 6464 - TESTING RRS LEVELS**

Type of Filing: Adoption

**Agency Signature**

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Agency Head Signature

Agency Signing Date

**Department of State**

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Regulation Effective Date

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Department of State Initials

Department of State Date